

Office of Downtown Development

Design Services
Georgia DCA

225 W. Broad St, Athens, GA 30601; p: 706.583.2734; f: 706.425.3080

Design Request

Form revised Feb 10, 2006

City: _____

Project name: _____

Project address: _____

Owner: _____

How do we contact the owner? _____

Other project contact: _____

Phone or e-mail: _____

Type of request: Building - Facade design Landscape
 Building - Complete rehab Other

Status: Looking for ideas Ready to begin work

Amount of money that owner plans to spend on project _____

When will construction of this project begin? _____

Will the owner apply for historic preservation tax credits for this project? _____

Age of building _____

Exterior materials on the building _____

Project description _____

Threats, if any _____

How can we help? _____

Type of Service Requested

- Technical Assistance (free)
- Concept sketch (free)
- Computer drawing (\$50/\$75)
- Custom output/large drawings (\$100 and up)

Computer drawings are \$50 for Better Hometown cities and \$75 for Main Street cities. Projects involving more than one facade will cost more, as will large landscape plans and master plans.

For Affiliate cities, drawings are \$100 and up. For all others, drawings are \$150 and up.

All checks should be made out to the Georgia Trust. (Each payment to the Georgia Trust earns a complimentary one-year membership to the person obtaining service or to a named party.)

Please include photos of the property. Old photos are especially helpful if they can be found.

Check here if you are sending photos by e-mail.
Please e-mail them to msbht@mac.com

Return completed form to Steve Storey, Manager, Design Services, Georgia Dept of Community Affairs, 225 W. Broad St., Athens, GA 30601. Phone: 706-583-2734, Fax: 706-425-3080.

Office Use Only

Received: _____

Assigned: _____

Completed: _____

Designer: _____

Comments: _____